

Datatel Scholars Foundation

Scholarship Award Guidelines for FA Staff Members

What can the scholarship funds be used for?

The award may be used exclusively for the purpose of paying tuition, fees, and other expenses categorized under a student's "Cost of Attendance" during the 2009/2010 academic year (which includes Fall 2009, Winter 2009-2010, Spring 2010, and Summer 2010).

Can we release funds directly to the student?

Funds may not be released directly to the student. This would impose a tax burden on the student, and the funds cannot be guaranteed to be used for an expense categorized under "cost of attendance".

When should the funds be dispersed?

Disbursement of the funds can be all at once or split between the semesters, as the institution determines.

Will the student forfeit their scholarship if they move to part-time status?

Students must take at least six credit hours EACH semester in order to maintain their scholarship award. A student may request to reserve the funds for a summer session, but he or she must attend at least six credit hours at a Datatel client institution each semester leading up to that summer session.

What happens to the unused funds?

Funds that have been forfeited must be returned to the Foundation. Any unused monies after all allowable expenses have been paid for must be returned to the Foundation at the end of the academic year.

What if the recipient transferred to another school or is not enrolled anymore?

Please return the funds to the Foundation if the student is not enrolled at your institution. If the student transferred to another school that is an eligible Datatel client, we will reissue the check. If the school is not an eligible Datatel client, the funds are considered forfeited.

What if I have other questions?

Please contact the Foundation at scholars@datatel.com or 800.486.4332.

***NOTE:** The Foundation no longer requires an applicant to use their social security number. We requested the applicant use his/her school ID number. If you have any questions as to your student's identity, please contact the Foundation office for assistance.